



## NATIONAL GUARD BUREAU

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ARLINGTON VA 22204-1373

02 JAN 18

### Office of Information and Privacy

Jasper Craven  
DEPT MR 49645  
411A Highland Ave.  
Somerville, MA 02144-2516  
49645-90771715@requests.muckrock.com

Dear Requester:

This letter is to acknowledge receipt of your Freedom of Information Act (FOIA) request to United States Air Force dated February 27, 2018 for all of the Air Force's 2017 base inspection reports located at the 158<sup>th</sup> Fighter Wing Vermont Air National Guard for the Burlington International Airport. Your request was referred to the Air National Guard by the United States Air Force on April 24, 2018 and assigned case #2018-01734-F.

Please be advised that your request was in an unmonitored queue created by the Air Force when they upgraded their FOIA Tracking System in December 2017. In mid-October 2018 this queue was discovered and your request was re-directed to the Air National Guard FOIA queue.

Due to the length of time that has passed since you made your request, our office is requesting that you contact us to verify that you are still interested in this request being processed within 30 days of the date of this letter by e-mailing our office at [NGB.FOIA@mail.mil](mailto:NGB.FOIA@mail.mil) or by phone, (844) 573-2939 citing the above case number. If we do not hear from you within 30 days, we will presume you are no longer interested and will consider your request withdrawn; however, this will not preclude you from making a new request in the future. If you do wish you to continue with this request, it will be placed in the workload queue based on the date it was originally received by the Air Force alongside other requests still being processed. Your case would be at position #313 in the queue for processing with a preliminary estimated completion date of February 26, 2021.

The FOIA provides for the collection of fees based on the costs of processing a FOIA request and your fee category. Based on the information in your request, we have placed you in the "all other" fee category which allows you to receive the first 2 hours of search time and first 100 pages of reprographics at no cost. Without a fee agreement in place, we will cease searching for records after the first 2 hours of search time have been exhausted and issue a final response at that time.

If you wish to create a fee agreement with our office to allow for greater search time, please write to our office indicating the amount of fees you are willing to pay for processing, or indicate that you are willing to pay all processing costs for the record search.

If you are not satisfied with this response you have the right to appeal to the Secretary of the Air Force within 90 days through this office, by writing to the Office of Information and Privacy (NGB/JA-OIP), 111 South George Mason Drive, AH2 Suite 319B, Arlington, VA 22204-1373, or by e-mail, [NGB.FOIA@mail.mil](mailto:NGB.FOIA@mail.mil). Your appeal must be postmarked or electronically transmitted within 90 days of the date of this response. Your appeal should include copies of your original request and this response, as well as a discussion of the reasons supporting your appeal.

For any further assistance and to discuss any aspect of your request, you have the right to contact the Air Force FOIA Public Liaison Officer, Ms. Anh Trinh by mail at (SAF/CIO A6XA), 1800 Air Force Pentagon, Washington, DC 20330-1800, by e-mail at [usaf.pentagon.saf-cio-a6.mbx.af-foia@mail.mil](mailto:usaf.pentagon.saf-cio-a6.mbx.af-foia@mail.mil) or by phone at (703) 614-8500.

Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration (NARA) to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: NARA-OGIS, 8601 Adelphi Road-OGIS, College Park, MD 20740-6001, e-mail at [ogis@nara.gov](mailto:ogis@nara.gov); telephone at (202) 741-5770; toll free at (877) 684-6448 or by facsimile at (202) 741-5769.

If you have questions regarding your request, please contact my office at (844) 573-2939 or by e-mail: [ngb.foia@mail.mil](mailto:ngb.foia@mail.mil).

Sincerely,

for *Ronnie T. Beharry*

Jennifer Nikolaisen  
Chief, Office of Information and Privacy  
Freedom of Information Act/Privacy Officer  
National Guard Bureau